



Ursula Frayne Catholic College

DEPARTMENT OF MUSIC

Instrumental Program 2009

BALMORAL STREET CAMPUS

1. STUDENT DETAILS

Full Name _____

Form Class 2009 (leave blank if undetermined) _____

2. INSTRUMENTAL PREFERENCES

During 2009 Ursula Frayne Catholic College will be offering tuition in many areas of instrumental study. There are a limited number of positions available within each area of study. Preferences will be allocated according to the date that your application is submitted.

Please number your preferences number one (1) through to number six (6) for those instruments that you would like to learn at the College, number one (1) being your first preference and number six (6) being your last preference.

If your first preference is not available you will be given the opportunity to undertake tuition in your second preference, and so on.

Please also indicate with a tick if you require hire for your selected instruments. Hire will be charged at \$30.00 per term. Please also note that hire is not available for those instruments marked with an asterix.

INSTRUMENT	PREFERENCE	HIRE	INSTRUMENT	PREFERENCE	HIRE
Flute			Piano *		
Clarinet			Violin		
Alto Saxophone			Acoustic Guitar *		
Trumpet			Trombone		

4. LESSONS AND ASSOCIATED FEES

The following lessons length and fee applies to all instrumental lessons on the Balmoral Street Campus.

30 minute lesson charged at \$24.20 per lesson

5. ACCOUNT AND CONTACT INFORMATION

Please write the address to which your Instrumental Account will be sent. And complete the required contact information.

ATTENTION _____

ADDRESS _____

TELEPHONE _____ OR _____

EMAIL _____

6. APPROVED MUSIC ENSEMBLE

Some students in the Instrumental Program will be selected to be a member of the Junior School Instrumental Ensemble and are required to participate in this ensemble. Students in the Junior School are also encouraged to audition for the Junior School Choir and acceptance into the choir will be at the discretion of the Balmoral Street Campus Music Coordinator.

7. ACCEPTANCE AND DECLARATION

Please read the attached Instrumental Program Agreement 2009 before signing acknowledging your acceptance of the conditions outlined in the agreement.

These conditions will be strictly enforced.

I acknowledge and accept the terms and conditions outlined in the Instrumental Program Agreement 2009.

Students Signature _____ Date _____

Parent / Guardian Signature _____ Date _____



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Instrumental Program Agreement 2009

BALMORAL STREET CAMPUS

Please read the following agreement before signing this document.

- 1. All students will care for the instruments hired from the College. Parents and students will be liable for the replacement or repair of instruments that are damaged, lost or stolen due to negligence.**
2. Instrumental hire will be charged at \$30.00 per term and is payable as part of the instrumental account which will be sent to you in the first week of each term.
3. Fees for the instrumental tuition are payable for the term in advance. Your instrumental account must be paid within the specified time period when receiving the account. Failure to pay your account by the stipulated due date will result in the instrumental lessons being terminated. If an instrument has been hired from the College it will also need to be returned.
4. In the instance that your instrumental account has not been finalised by the due date and the lessons and hire have been terminated you will still be liable for the full amount stipulated on the account.
5. Students who have had their lessons terminated will be reinstated into the Instrumental Program once the full amount stipulated on the instrumental account has been finalised. Any lessons that have been forfeited during this time will not be credited to your account.
6. Parents / guardians who have difficulty paying their instrumental account or have an enquiry regarding their account must contact the Account Department at the College.
7. If a student does not receive all lessons that have been paid in advance in the case where a termination of lessons has not occurred then that student will be credited for the lessons not received on their next instrumental account. If the student is not continuing instrumental lessons in the following term then any credits owing will be transferred to the student's general school account.
8. Students wishing to terminate their lessons for any reason will be required to notify the Director of Music in writing of the termination. **One term's notice must be given.** Failure to provide one term's notice will result in you paying for the next term's instrumental account and this will be at the discretion of the Director of Music.
9. The Director of Music will exercise the right to terminate a student's instrumental tuition at any time if it is deemed that the termination will be in the best interest of the student and / or their instrumental tutor. Parents and students will be given notice if such action is required.

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Instrumental Program Agreement 2009 continued...

10. Students are to be punctual to all instrumental lesson and rehearsals relating to their chosen ensemble. Instrumental tutors will collect students from their classroom for lessons and lessons will be held weekly on a rotational basis.
11. The instrumental tutor or Front Office requires 24 hours notice if the student is unable to attend a scheduled lesson or rehearsal due to a school event or excursion. Failure to give appropriate notice will result in the full cost of the lesson being charged. No credit will be given.
12. In the instance that a student is ill on the day of their lesson or rehearsal they must notify either the instrumental tutor or Front Office. Failure to notify either the instrumental tutor, or Front Office of an absence will result in the full cost of the lesson being charged. No credit will be given.
13. Every student in the Instrumental Program will be provided with a Daily Practice Record that the instrumental tutor will use to record weekly tasks for the student to achieve. The student must use this booklet and parents are strongly encouraged to regularly sight this book and sign it on a weekly basis.
14. Any instrumental books or external examinations that are recommended by the instrumental tutor must be purchased and paid for by the parent / guardian.
15. ***Some students in the Instrumental Program will be selected to be a member of the Junior School Instrumental Ensemble and are required to participate in this ensemble.*** Students in the Junior School are also encouraged to audition for the Junior School Choir and acceptance into the choir will be at the discretion of the Balmoral Street Campus Music Coordinator.
16. All queries relating to your child's involvement in the Instrumental Program must be forwarded to the Director of Music.

ACCEPTANCE AND DECLARATION

I, (parent / guardian) _____ have carefully read the terms and conditions outlined in the Instrumental Program Agreement 2009 and accept the terms and conditions outlined. In the event that we do not fulfill these terms and conditions we understand that the instrumental tuition and instrumental hire (if applicable) will be terminated.

Parent / Guardian Signature _____ Date _____



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**PARENT / GUARDIAN COPY – PLEASE DETACH
AND KEEP IN A SAFE PLACE FOR YOUR REFERENCE**

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