

URSULA FRAYNE CATHOLIC COLLEGE

15 Duncan Street
VICTORIA PARK WA 6100



2 July 2009

Dear Parents / Guardians

As Semester One draws to a close I wish to draw your attention to a number of important issues affecting Year 11 students.

Semester One Report

Enclosed is your child's Semester One Report. This report provides you with a detailed overview of your child's progress and performance during Semester One. The marks and grades in this report are good indicators of how a student is progressing towards the Western Australian Certificate of Education (WACE). Students/parents should note that grades on the Semester One report represent **progress grades** for each Course of Study. The final grade sent to the Curriculum Council is that achieved by the student for each Course of Study at the completion of the academic year. The only exception to this is the Religion and Life Course, for which students will receive a final grade for each unit completed. Please note that students studying PA/PB Courses or VET Certificates do not receive a grade. Each student has received a separate report for the Certificate they are studying.

Semester One Report – Explanation of Terms

All marks/grades are based on assessments conducted and marked prior to reports being finalized. The subject mark is a composite mark that incorporates all assessments, including the examination, (if the subject had an examination) that have been completed by the student. The subject mark is used by the teacher to determine the appropriate grade for each student. The Examination mark is the student's result for the Semester One Examination expressed as a percentage.

Western Australian Certificate of Education (WACE)

To achieve the WACE commonly referred to as Secondary Graduation students, at the completion of Year 12, are required to satisfy the following criteria:

- Complete at least 20 units, including at least three two-unit combinations.
- Achieve an average of a C grade or better across 10 course units from at least five courses/subject equivalents (at least three two-unit combinations must be included. Achievement of an industry specific VET course unit equates to a subject equivalent.
- Complete four units from an English course.
- Meet the English language competence standard, as defined by work samples.
- Complete at least one course from List A and at least one course from List B in the final year of school. This list appears on page 17 of the 2010 Senior School Curriculum Handbook.
- Sit for WACE examinations in each course when enrolled in a pair of Stage 2 or 3 Units unless exempt. Exemptions to sitting an external examination will be granted to students who study in Year 12 three or fewer Stage 2 units, and a VET course (Certificate I, II courses).

Academic Risk/Subject Selection 2010

Students who have not achieved a 'C' average and/or who have not gained a 'C' grade in the English course that they are studying are at academic risk. **Such students must either change to a non-university pathway and or change subjects in Year 12 in order to improve their chances of achieving the Western Australian Certificate of Education (WACE).**

Parent/Teacher Interviews

It is crucial that parents make every attempt to speak with teachers at the Parent/Teacher interviews on Wednesday, 5 August 2009. This is particularly important if a teacher has requested an interview. Enclosed is a Parent/Teacher Interview Form. We ask that parents complete this form and return to the College via your child's Form Teacher by **Wednesday 29 July 2009**.

Parental Response Sheet.

Also enclosed with the report is a "*Parental Response Sheet*". You are requested to complete the details in relation to your child's progress and attitude, with particular reference to academic progress and homework/study time. Please complete and return the sheet via your child's Form Teacher by **Wednesday 29 July 2009**. Your feedback will greatly assist teachers to gain a deeper understanding of your child and his/her needs.

Workplace Learning (INSTEP)

Workplace Learning (INSTEP) is a difficult program on which to provide a Semester Report because the program does not neatly fit into the semester timeline. Each student has received a **progress grade**. The student's final grades for Workplace Learning 1A and 1B will be determined at the end of the year. If you have any queries, please call Ms Johnson, Careers Coordinator at the College.

Student Absence

Parents/guardians are reminded to telephone the Student Services Centre on 9470 0921 by 9.30am on the day of any absence. A note addressed to the Form Teacher is also required from a parent or guardian that confirms the reasons for the absence. The note should be passed to the Form Teacher on the first day of a student's return to the College. Tear off slips are available in the Student Diary for this purpose. The College does not encourage extended family holidays in school time. In the case of a planned extended absence (a family holiday, bereavement or hospital stay), parents/guardians need to inform the College giving exact dates prior to the commencement of the extended absence.

Year 12 – 2010 Course Counselling

Parents/guardians are reminded to make appointments to see either Ms Maureen Johnson or myself regarding course counselling for next year. Appointments should be made through Mrs Harris at Student Services on 9470 0921. Course counselling will occur until 17 August.

Conclusion

It is pleasing to see the steady progress that the majority of students are making. I thank you for your continued support throughout Semester One and I encourage you to contact your child's Cluster Leader or myself if you require further clarification in regard to these details.

May the mid-year break be a time of restful rejuvenation for all and I extend my prayerful best wishes for a safe holiday period.

Yours sincerely

Mr L Cicchini
Head of Senior School