

URSULA FRAYNE CATHOLIC COLLEGE

15 Duncan Street
VICTORIA PARK WA 6100



2 July 2009

Dear Parents / Guardians

As Semester One draws to a close I wish to draw your attention to a number of important issues affecting Year 12 students.

Semester One Report

Enclosed is your child's Semester One Report. This report provides you with a detailed overview of your child's progress and performance during Semester One. The marks and grades in this report are good indicators of how a student is progressing towards the Western Australian Certificate of Education (WACE). Students and parents should note that grades on the Semester One report represent **progress grades** for each Subject/Course of Study. The final grade sent to the Curriculum Council is that achieved by the student for each subject/Course of Study at the completion of the academic year. Please note that students studying PA/PB Courses or VET Certificates do not receive a grade on their report. Each student has received a separate report for the Certificate they are studying.

Semester One Report – Explanation of Terms

All marks on the Semester Report are expressed as a percentage. All marks and grades are based on assessments conducted and marked prior to reports being finalized. The Subject mark is a composite mark that incorporates all assessments, including the examination, (if the subject had an examination) that have been completed by the student. The subject mark is used by the teacher to determine the appropriate grade for each student. The Examination mark is the student's result for the Semester One Examination expressed as a percentage.

Western Australian Certificate of Education (WACE)

To achieve the WACE commonly referred to as Secondary Graduation students, at the completion of Year 12, are required to satisfy the following criteria:

- Meet the English language competence standard, as defined by work samples, or pass the English language competency test.
- Achieve an average of C grade or better in at least eight full-year (or equivalent) subjects. At least four of these subjects must be at Year 12 level (E code). Achievement of an industry specific VET course unit equates to a subject equivalent.
- Coverage of the 13 overarching outcomes of the Curriculum framework.
- Sit for WACE examinations in each course when enrolled in a pair of Stage 2 or 3 Units unless exempt. Exemptions to sitting an external examination will be granted to students who study in Year 12 three or fewer Stage 2 units, and a VET course (Certificate I, II courses).

Students Seeking University Entrance

Students seeking university entry may estimate their current TEA (Tertiary Entrance Aggregate) using their semester marks for each subject. The TEA is used as the basis for the calculation of a TER. The four highest scoring subjects are selected and combined to calculate a mark out of 100. However, student's need to be mindful that the raw school marks and raw external examination marks will be adjusted by the Curriculum Council via the moderation and scaling processes that exist. In some cases raw marks are adjusted downward.

Workplace Learning (INSTEP) Reporting

Workplace Learning (INSTEP) is a difficult program on which to provide a Semester Report because the program does not neatly fit into the semester timeline. Each student has received a **progress grade**. The student's final grades for Workplace Learning 1A and 1B will be determined at the end of the year. If you have any queries, please call Ms Johnson, Careers Coordinator at the College on 9470 0960.

Parent/Teacher Interviews

It is crucial that parents make every attempt to speak with teachers at the Parent/Teacher interviews on Wednesday, 5 August 2009. This is particularly important if a teacher has requested an interview. Enclosed is a Parent/Teacher Interview Form. We ask that parents complete this form and return to the College via your child's Form Teacher by Wednesday 29 July 2009.

Parental Response Sheet.

Also enclosed with the report is a "Parental Response Sheet". You are requested to complete the details in relation to your child's progress and attitude, with particular reference to academic progress and homework/study time. Please complete and return the sheet via your child's Form Teacher by Wednesday 29 July 2009. Your feedback will greatly assist teachers to gain a deeper understanding of your child and his/her needs.

Student Absence

Parents and guardians are requested to telephone the Student Services Centre (9470 0921) by 9.30am on the day of any absence. A note written by a parent or guardian and addressed to the Form Teacher should be passed to the Form Teacher on the first day of a student's return to the College. The note should confirm the reasons for the absence. Tear off slips are available in the Student Diary for this purpose. The College does not encourage extended family holidays in school time. In the case of a planned extended absence (a family holiday, bereavement or hospital stay), parents/guardians need to inform the College giving exact dates prior to the commencement of the extended absence.

In Conclusion

I have been very pleased with the steady improvement shown by Year 12 students. I take this opportunity to thank you for your continued support throughout Semester One and I encourage you to contact your child's Cluster Leader or myself if you require further clarification or explanation in regard to these details.

May the mid-year break be a time of restful rejuvenation for all and I extend my prayerful best wishes for a safe holiday period.

Yours sincerely



Mr L Cicchini
Head of Senior School